

## JCQTA Executive Meeting, 16<sup>th</sup> July 2003

**PRESENT:** Lorraine Hennessy [ALEA]; Ros Korkatzis [QHTA]; Joy Schultz [QSOSE]; Tricia Simmons [BEAQ]; Robert Lonergan [STAQ]; Toni Michael [ECTA]; Lorraine Goldman [QATESOL], Kaye Schwede [GTAQ]; Christine Longton [RSTAQ]; Debbie Kember[QSITE]

**APOLOGIES:** Kendall Yates [QGCA], Jan Christopher [QHTA]

### **BUSINESS ARISING FROM MINUTES:**

Change date of meeting from August to July

Change of executive positions – Toni as acting President, Ros as acting Secretary

Difficulties of updating current e-mail addresses, particularly EQ ones

Acceptance of minutes: moved Toni, seconded Lorraine H

### **CORRESPONDENCE: IN**

- QSOSE - subscription and submission for funding
- AJCPTA e-mails – re AGM, minutes of NEF meeting
- Ed Queensland – invitation to attend launch of QTP presentations
- Dept of Tourism, Racing and Fair Trading Fair – invitation to launch “Psst! Post School Survival Tips” and Annual form
- ASIC re financial literacy in schools; discussion paper, seeking responses
- Beginning Teachers’ Association - Application for membership
- QSA – outcomes approach to curriculum video [Joy taking copy]

### **CORRESPONDENCE: OUT**

- Subscription reminders –
- JCQTA response to Consortium BTR survey
- Letter, programme, response form sent to member associations

### **TREASURER’S REPORT:**

- Surplus – \$2516.53; Expenses : AON RiskServices – Insurance \$783.75
- All is ready for the auditor
- Acceptance of report: moved Lorraine H, seconded Tricia
- Account files for Forum need to be set up

### **CONSORTIUM of the BTR: June meeting**

- Survey results circulated
- Guest speakers - DET professional development; IDEAS project EQ; Paul Bird on QTP second round of funding

### **AJCPTA:**

- Notes on the teleconference interim AGM circulated; next AGM – October 2003; seeking nominations for Executive positions
- Suggestions required on what are feasible activities for AJCPTA in the coming year
- Will seek closer ties with NEF

**LEARNING AND DEVELOPMENT FOUNDATION/STAFF COLLEGE:** no contact

**MYSA Co-ordinating Committee:** none

### **GENERAL BUSINESS:**

**JCQTA forum:**

- Problems in contacting some member associations, because of outdated contact information and EQ's new e-mail system
- Catering – quotes from Jennifer's and Ab Fab; it was decided that the committee would accept Jennifer's quote of \$20 per person for breakfast and morning tea, with all equipment supplied
- Other expenses will include cleaning and security costs
- Total cost - rough estimate - \$1500
- Panel - Lorraine to contact someone from QCEC; Ros from EQ
- Workshops - Tricia has arranged for the Broadbents to facilitate the financial matters ; Ros – membership issues; Toni - marketing

QSOSE submission – Joy spoke to her submission for seed funding [\$2000] for setting up the QSOSE website; Joy to present a more detailed budget at the next meeting; the meeting endorsed the concept and will use this process to establish guidelines for lending seed money - e.g. how much per association, how much per year, how many associations per year, for how long

AGM [17<sup>th</sup> September] arrangements – guest speaker Karen Chalmers or Helen Starr [ Toni to arrange]

**TO DO:**

- Have you updated the information on your Association on the JCQTA website? This determines who will receive copies of the minutes and attachments. If you need to know how to make the changes, please contact Ros Korkatzis at [ros\\_k@powerup.com.au](mailto:ros_k@powerup.com.au).
- Kaye and Ros to try to update contact information ASAP
- Tricia to respond to paper, and to contact QAMT, QSOSE to see if they have received a copy of letter
- Ros to contact QTP re final report and to discover the arrangements for the second round

**NEXT MEETING:                    Wednesday 20<sup>th</sup> AUGUST, 4pm**  
**Floor 9 Conference Room**  
**Board of Teacher Registration**  
**Sherwood House, Sherwood Rd**  
**Toowong**