

JCQTA Executive Meeting, 19th November 2003

PRESENT: Ros Korkatzis [QHTA]; Tricia Simmons [BEAQ]; Robert Lonergan [STAQ]; Toni Michael [ECTA]; Debbie Kember [QSITE]; Lorraine Hennessy [ALEA]; Joy Schultz [QSOSE];

APOLOGIES: Jan Cavanagh [QAMT]; Jan Christopher [QHTA]; Kaye Schwede [GTAQ]; Helen Clarke [SLAQ]; Jan Scott [[ALEA], Doug Cave [QETA]

BUSINESS ARISING FROM MINUTES:

Add with amendments – AISQ/CQTP: Jan Christopher attended a steering committee meeting re distribution of funding

Minutes accepted as a true record; moved Toni; seconded Trish

Debbie contacted David Potter, who has updated the website – more instruction and information needed for members to access closed areas

CORRESPONDENCE: IN

- . QSA – Client-tell
- . Consortium – BTR re professional associations' survey
- . ACER eNews
- . Nev O'Brian – INTAD – free advice: forward to Toni for response
- . ICCP re expressions of interest
- . Debbie Kember re website, including invoice \$2200
- . ACER updating details on contact list
- . Thank-you letter from Lorraine for flowers

CORRESPONDENCE: OUT

- . replies to ACER contact list – updated committee of management details
- . Helen Clarke re publication of President's report in SLAQ journal
- . Reminder notices to non-financial members
- . BETA – membership form

TREASURER'S REPORT:

Closing Balance \$2106 [cheque account]

Hold payment on cheque to Netride, until JCQTA is satisfied that David has fulfilled the terms of the agreement; to pay for this, \$2200 will be moved from cash management account to cheque account
Moved Lorraine, seconded Joy

Discussion about lapsed members and our inability to contact them; Lorraine, Joy, Toni and Trish will follow them up

Membership forms need to go out after the first meeting in 2004

Moved Lorraine, seconded Toni

CONSORTIUM of the BTR:

Report on the Professional survey is now being prepared

Letter to minister

Mike Harkin – "Touch the Future" – Personal and professional session for Consortium members

Toni reported on the Michael Fullan PD session

Discussion about 2003 Strategic Plan, and preparation for SP2004

AJCPTA: teleconference AGM postponed because of lack of formal notification

- . Discussion about roles of management committee
- . Ian Smyth – temporary Secretary; no nominees for Treasurer
- . NEF protocols for next meeting – nearest rep would attend meeting
- . National Quality Institute Advisory Committee – AJCPTA nominee, Janet Cochrane [Q'sland]
- . NEXT AGM – Monday 24th November

