MINUTES OF ANNUAL GENERAL MEETING OF JOINT COUNCIL OF TEACHER ASSOCIATIONS HELD AT
Qld College of Teachers offices, 9th Floor Sherwood House AT 4.00PM ON 20TH SEPTEMBER 2006

Present: Jan Cavanagh (QAMT); Susan Kennedy Smith (STAQ); Joy Schultz (SOSEAQ); Susan Hearfield (MYSA); Toni Michael (ECTA); Debbie Kember (QSITE); Janet Cochrane (QSITE); Beryl Exley (ALEA); Mark Munning (OEAQ); Janet Bannah (BETA); Joy Seary (RSTAQ); Karen Bonanno (SLAQ); Ros Korkatzis (QHTA); Doug Cave (QETA); Ann Manion (QAMT); Gayleen Jackson (QSITE); Robyn Anderson (QAMT); Jackie Mergard (GTAQ)

Apologies: Caroline Brooks (ACHPER); Gerry Healey; Robin Henderson (ALEA); Peter Roberts (BETA); Lynn Allsop (QSITE); Diane Hubberd (BEAQ); Cynthia Dodd (MLTAQ)

1. Welcome and apologies

Guest Speaker - Jenny Galligan, Director of Professional Development Branch, Department of Education, Training and the Arts

2. Confirmation of minutes of last meeting held on Wednesday 28th September 2005.

The minutes of 2005 AGM were accepted as a true and correct record
Moved Debbie Kember Seconded Janet Cochrane Carried

3. Business arising - Nil

4. Correspondence Inward - Nil

5. Correspondence Outwards - Nil

6. President’s Report (Appendix 1)
Debbie Kember moved that her President’s Report for 2006 be accepted.
Seconded Toni Michael Carried

Ros Korkatzis moved a Vote of Thanks to Debbie Kember for her very successful leadership as President for the past few years.
Seconded Joy Schultz Carried

7. Treasurer’s report (Appendix 2)
In Lyn Allsop’s absence Debbie Kember moved that the Treasurer’s report for 2006 be accepted.
Seconded Ros Korkatzis Carried

Debbie also moved a Vote of Thanks to Lyn for her exceptional work in 2006 in overseeing the mentoring and other projects.
Seconded Ros Korkatzis Carried

Appointment of auditor
Bain Group Pty Ltd of Upper Mt. Gravatt were re appointed as auditors for 2007.
Moved Debbie Kember Seconded Doug Cave Carried

8. Rules of Association amendments
Amendments to the Rules of Association had been discussed at previous meetings and were presented on the website for perusal prior to the meeting.
That amendments to Section 1 be accepted Moved Karen Bonnano Seconded Debbie Kember Carried
That amendments to Sections 5 to 10 be accepted Moved Debbie Kember Seconded Ann Manion Carried
That amendments to sections 11-19 be accepted Moved Debbie Kember Seconded Joy Schultz Carried
That amendments to sections 20-23 be accepted Moved Debbie Kember Seconded Ann Manion Carried
That amendments to sections 24-31 be accepted Moved Debbie Kember Seconded Ros Korkatzis Carried

9. Election of Management Committee:
President Janet Cochrane nominated Debbie Kember seconded Ann Manion
Vice-President Caroline Brooks nominated Debbie Kember, seconded Ann Manion
Treasure Lyn Allsop nominated Debbie Kember, seconded Janet Cochrane
Secretary Jackie Mergard nominated Debbie Kember, seconded Caroline Brooks
Member 1 Ann Manion nominated Debbie Kember, seconded Jackie Mergard
Member 2 Doug Cave nominated Ann Manion, seconded Gayleen Jackson
Member 3 Toni Michael nominated Debbie Kember, seconded Ann Manion
Member 4 Karen Bonnano nominated by Ros Korkatzis, seconded by Doug Cave

GENERAL BUSINESS:

9. General Business - Nil

Meeting closed at 5.45pm

Next Meeting - AGM - Wednesday 19 September 2007 - 4.00 - 6.00pm

Appendix 1 President’s Report 2006

The Joint Council has continued to grow in 2005-2006 with thirty member associations taking part in our network creating many opportunities for sharing funding, ideas, resources and projects.

As our network has grown so has the work of the management committee. Many thanks to Toni Michael (ECTA), Vice President, Jackie Mergard (STAQ, GTAQ), Secretary, Lyn Allsop (QSITE) Treasurer and general members Janet Cochrane (QSITE) and Ann Manion (STAQ) for their enthusiasm and tireless efforts.

One of the strengths of our network is the rapid response that we can harness to requests for responses and assistance. Time and time again stakeholders have commented about how easily we can mobilise our community through the JCQTA network.

There have been notable changes in the broader education community in the last 12 months.

The National Institute for Quality Teaching & School leadership has been renamed Teaching Australia. The Board of Teacher Registration has been renamed the Queensland College of Teachers with new requirements for re registration as a teacher.

At the same time JCQTA has continued to move forward.

In compiling this report of the year’s activities the value of our JCQTA is clearly visible in the contribution of so many people whom I thank for their passion, dedication and enthusiasm to the teaching profession.

JCQTA management initiatives
The review of the Rules of Association is complete thanks to contributions of many representatives. We are well on the way to having a document which reflects the current operations of JCQTA.

The JCQTA web site now is has a domain name www.jcqta.qld.edu.au

The JCQTA brochure is a sought after point of information thanks to Jackie Mergard (STAQ, GTAQ)

The Queensland College of Teachers offered the Board Room at the Toowong offices at no charge to JCQTA for our monthly meetings. Thanks to John Ryan Director, Queensland College of Teachers.

Key projects for the year
The JCQTA Mentoring project has provided a professional learning program for 16 member associations about how to plan and improve the mentoring process through powerful mentoring relationships. The project was funded by the Education Queensland, Australian Government Quality Teacher Project, Teaching Australia and JCQTA.

The mentoring project has involved two successful one-day workshops for approximately 40 mentors. The progress in this project is astounding with mentors working in groups to develop a theoretical model for describing and understanding mentoring and develop a research model. The preliminary reports delivered as presentations to workshop 2 were terrific and show promise to become very insightful presentations to a summit.
Examples of projects include

• QAMT’s Taking a Leap in to Number. This project will involve 3 primary school teachers at Longreach SS in Central Western District whose confidence in teaching mathematics impacts on their capacity to design and implement engaging maths experiences for their students.
• ALEA’s Investigating and enhancing classroom literacy pedagogy. A beginning teacher and an established teacher is mentored while they participate in a broader professional development plan about catering for diverse literacy needs in the classroom.
• ECTA’s Digital Photography in Early Childhood. 19 teachers from across Queensland are involved in a mentoring project to investigate using digital photography in curriculum, using photography as a pedagogical approach and developing powerful images as resources.

As a closure and celebration of the project, a Mentoring Summit is proposed. The summit is an opportunity for associations to review mentoring’s value as a professional learning strategy for mentors and mentees plus an opportunity for associations to consider how and if to scale up from this mentoring trial to a mentoring service for members. Thankyou to Michelle Williams for leading and managing the project for JCQTA

SOSEAQ conducted Values Education project activities for JCQTA member associations with funding from DEST and the Australian Joint Council of Teacher Professional Associations. A key event was a workshop where teachers mapped the incidence of the linkages between the National Values Framework and the Rationale and Outcomes chapters in each KLA syllabus as well as early work on the production of some “good practice examples” from each KLA. Thankyou to SOSEAQ for leading JCQTA through this project.

National Awards for Quality Schooling
JCQTA supported 6 people to enter the National Awards for Quality Teaching. Norena Mendiolea of QSITE was awarded a Highly Commended National Achievement by a Teacher. QSITE also supported Jason Zagami and he was successful in being awarded Outstanding National Achievement by a Teacher

Key meetings with stakeholders and invitations to events

• Education Queensland Workforce Learning Coordinators (Debbie Kember, QSITE, Shan ECTA, Joy Schultz SOSEAQ, Janet Cochrane and Gaylene Jackson, QSITE)
• EQ PD program for aspiring and Beginning Teachers from non-English speaking backgrounds (Debbie Kember, QSITE and Kay Dooley QATESOL)
• EQ PD Reference Group (Debbie Kember, QSITE)
• AGQTP steering committee (Janet Cochrane, QSITE)
• BYTE awards (Debbie Kember QSITE)
• Australian Joint Council of Professional Teaching Associations - (Toni Michael ECTA, Janet Cochrane QSITE)
• Combined Universities Practicum working party - (Susan Kennedy-Smith STAQ)

Examples of associations working together

• Joint QAMT, STAQ conference
• Reciprocal memberships and benefits with BETA

Guest speakers

• Felicity Mandle- 2005 National Awards for Quality Schooling award winner
• Peter O’Byrne of the Dare to Lead project
• John Ryan- New Director of the Queensland College of Teachers
• Leigh Hobart– Primary teachers research

Other representations and consultations

• NIQTSL Consultation on Review and Synthesis of Research on Quality Teaching and School Leader
• Beryl Exley (Australian Literacy Educators’ Association) as our nominee for the National Awards for Quality Schooling
• Lesley McFarlane Association of Women Educators as our nominee for the NIQTSL Open Book Futures scenarios reference group
• Annette Wilson of the Association of Women Educators will be representing us at the NIQTSL leadership standards forum in November
• Gaylene Jackson of QSITE Queensland Girls and ICTs Reference Group workshop, “Girls - doing IT Smart in Queensland”

The 2006 Annual Forum
The 4th annual forum once again provided an opportunity for networking and building links between members of JCQTA associations. Tony Michael (ECTA) and Anne Manion (STAQ) organised the event in consultation with association representatives. The focus of this year’s event was on project management with Tony Simmonds, of Interlink Technology Pty Ltd delivering a keynote address and follow up workshop. Other workshops included Queensland Curriculum, Assessment and Reporting & Essential Learnings presented by Terry Gallagher of QSA. “What I Need To Know About Insurance for My Association”, covering Public Liability, Professional Indemnity and Volunteers Insurance presented by Alan Hardaker & Christine Reath from AON Insurance and the traditional professional issues and sharing session session chaired by Tony Michael (ECTA) and Janet Cochrane (QSITE).

Thanks
Thanks to everyone who has made a contribution this year whether it be as an a representative of JCQTA, as association representative at JCQTA meetings, a project manager, a responder to calls for information, a participant at the forum, as the passer on of JCQTA emails or as a follower of what is happening.

All the best to the new management team. I have enjoyed my time as President and look forward to following the growth of JCQTA as a key network where associations can support each other in the valuable service they provide to the teaching profession.

Appendix 2 Financial Statements

Joint Council of Qld Teachers’ Assns Inc

Profit & Loss
For the year ended 30 June 2006

<table>
<thead>
<tr>
<th>Description</th>
<th>2006</th>
<th>2005</th>
</tr>
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<tbody>
<tr>
<td><strong>Income</strong></td>
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<td>Subscriptions</td>
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<td>Bank Interest</td>
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<td>- Office of Fair Trading</td>
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<td><strong>Total Expenses</strong></td>
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<td><strong>Net Profit/(Loss)</strong></td>
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Joint Council of Qld Teachers' Assns Inc

Balance Sheet
As at 30 June 2006

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<tr>
<th></th>
<th>2006</th>
<th>2005</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets</strong></td>
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</tr>
<tr>
<td>General Cheque Account</td>
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<td>Term Deposit</td>
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<td>Trade Debtors</td>
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<td><strong>Total Assets</strong></td>
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<td><strong>Liabilities</strong></td>
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<td>GST Liabilities</td>
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<tr>
<td>GST Collected</td>
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<tr>
<td>GST Paid</td>
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<td><strong>Total Liabilities</strong></td>
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<td><strong>Net Assets</strong></td>
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<td>Retained Earnings</td>
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<td>Current Earnings</td>
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<tr>
<td><strong>Total Equity</strong></td>
<td>$81,821.84</td>
<td>$31,440.30</td>
</tr>
</tbody>
</table>
HOW TO BUILD A BETTER BUSINESS

INDEPENDENT AUDIT REPORT

To the members of JOINT COUNCIL OF QLD TEACHERS ASSOCIATIONS INC.

Audit Scope

We have audited the financial report of JOINT COUNCIL OF QLD TEACHERS ASSOCIATIONS INC. for the financial year ended 30 June 2005. JOINT COUNCIL OF QLD TEACHERS ASSOCIATIONS INC. committee members are responsible for the preparation of the accounts and the information they contain. We have conducted an independent audit of these accounts in order to express an opinion on them to the members.

The financial statements have been prepared for the purpose of fulfilling the requirements of the Associations Incorporations ACT. We disclaim any assumption of responsibility for any reliance on this report or on the financial statements to which it relates to any person other than the members or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report.

The audit opinion expressed in this report has been formed on the above basis.

Qualification

Income is derived from fundraising activities and donations. As in the case of similar organisations, it was impracticable to extend our examination of income derived from these areas beyond that information which is recorded in the books of accounts.

Qualified Audit Opinion

In our opinion, subject to the matters mentioned above, the financial statements present fairly the financial position of JOINT COUNCIL OF QLD TEACHERS ASSOCIATIONS INC. as at 30 June 2005 and the results of its operations for the year then ended in accordance with applicable Accounting Standards and the provisions of the Associations Incorporation ACT 1581.

Graeme Shepherd
Registered Company Auditor No. 15264
13 September 2006
Suite 333 Sanders Street, P.O. Box 6517 Upper Mt Gravatt, QLD 4122
Telephone: (07) 3845 4486 - Fax: (07) 3845 9878
Email: tax@barrgroup.com.au - Website: www.barrgroup.com.au
13 September 2006

Mrs Lyn Allsop
Treasurer
Joint Council of Queensland Teachers Association Inc.

Dear Lyn

Following your request for clarification on the status of the association regarding the need to lodge a taxation return I offer the following comments:

- The association is a non-profit organization;
- The association is required to lodge a tax return if the taxable income exceeds $416.00;
- The taxable income is calculated using the gross income from specific transactions (eg. interest, fund raising events to the public) less the deductions appropriate for that income (eg. bank charges, fund raising costs, audit fees).

Consideration needs to be given to the generation of income to ensure that all taxable income is identified and that relevant costs are recorded appropriately.

To assist you in understanding the identification of taxable income and the relevant expenses I have enclosed a "Tax Facts Sheet" from the Australian Taxation Office for your consideration.

If after reviewing the fact sheet you have any queries regarding the status of your association to lodge a taxation return do not hesitate to call me at our office.

Yours faithfully,

[Signature]

Graeme Shepherd
Director
Barr Group Pty. Ltd.

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Email: tec@barrgroup.com.au - Website: www.barrgroup.com.au