MINUTES OF MEETING OF JOINT COUNCIL OF TEACHER ASSOCIATIONS HELD AT QUEENSLAND COLLEGE OF TEACHERS AT 4.00 PM 21st March 2007

Present: Caroline Brooks (Vice-President (ACHPER); Ros Korkatzis (QHTA); Ann Manion (STAQ); Doug Cave (QETA); Kay Schwede (GTAQ); Susan Hearfield (MYSA); Jim Buckley (ETQA); Beryl Exley (ALEA); Joy Schultz (SOSEAQ); Ian Gray (QHTA); Dianne Hubbard (BEAQ); Peter Roberts (BETA); Michelle Williams (QSITE); Lyn Allsop (Treasurer (QAGTC)); Jackie Mergard (Secretary (GTAQ; QAMT; STAQ))

Apologies: Janet Cochrane (President (QSITE)); Susan Kennedy Smith (STAQ); Karen Bonanno (SLAQ); Toni Michael (ECTA); Jason Zagami (QSITE); Robyn Henderson (ALEA); Jan Cavanagh (QAMT); Debbie Kember (QSITE)

1. Welcome and apologies

2. Confirmation of minutes of last meeting held on Wednesday 20th September 2006
Minutes approved with a change to the heading and the date in the confirmation or previous minutes changed from “Wednesday 20th September 2006” to “Wednesday 15th November 2006.”
Also an addition of Andrew Reid ASME to the apologies.

Moved Ros Korkatzis Seconded Jim Buckley Carried

3. Presentation by Margaret Lloyd from QUT on OzTeacherNet
Margaret went through the history of OzteacherNet and its current orientation. (See Appendix One)
For JCQTA members it represents an opportunity to advertise conferences and manage online projects.

4. Business arising -

Action Items

All Associations Discuss Leigh Hobart’s research proposal at next meeting.
Request Leigh to supply a budget and milestones.

Jackie Mergard Organise JCQTA Banner

5 Correspondence Inward -
1. QSA Quarterly newsletter
2. Invitation to Launch of Professional Standards for Queensland teachers - QCT
3. Invitation to Teaching Australia Forum on Accreditation of Teacher Education Programs

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<thead>
<tr>
<th>From</th>
<th>Received</th>
<th>Subject</th>
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<tr>
<td>Leigh Hobart</td>
<td>Tue 20/03/2007 9:52 AM</td>
<td>RE: [jcqta] FW: Agenda for Wednesday</td>
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<td>Leigh Hobart</td>
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<td>COCHRANE, Janet</td>
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<td>RE: [jcqta] Reminder - Response to Leigh Hobart by March 21</td>
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<td>Toni Michael</td>
<td>Mon 19/03/2007 6:26 PM</td>
<td>RE: [jcqta] FW: Agenda for Wednesday</td>
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<td>COCHRANE, Janet</td>
<td>Mon 19/03/2007 5:53 PM</td>
<td>[jcqta] FW: Media Release -Teaching Standards</td>
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<td>Australia</td>
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<tr>
<td>Debra Brydon</td>
<td>Mon 19/03/2007 4:05 PM</td>
<td>CURRICULUM: ACEL-Microsoft online conference 21-27 May</td>
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<td>Gayleen Jackson</td>
<td>Mon 19/03/2007 12:25 PM</td>
<td>RE: [jcqta] Meeting Reminder Wednesday 21st March 4.00pm QCT meeting room</td>
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<td><a href="mailto:kbonanno@bigpond.net.au">kbonanno@bigpond.net.au</a></td>
<td>Mon 19/03/2007 11:47 AM</td>
<td>Re: [jcqta] FW: Agenda for Wednesday</td>
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<td>Susan Kennedy Smith</td>
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<td>Ros Korkatzis</td>
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<td>Jason Knight</td>
<td>Mon 19/03/2007 9:07 AM</td>
<td>SOSEAQ Office Bearers</td>
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<td>Sun 18/03/2007 7:18 PM</td>
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Lyn Sat 17/03/2007 5:30 PM Re: RE:[jcqta] Reminder - Response to Leigh Hobart by March 21

COCHRANE, Janet Fri 16/03/2007 10:52 PM RE: JCQTA Meeting - any agenda items?

Debra Brydon Fri 16/03/2007 10:21 AM iNet student online conference: global peace

kbonanno@bigpond.net.au Fri 16/03/2007 9:59 AM Re: [jcqta] Meeting Reminder

Jackie Mergard Fri 16/03/2007 9:47 AM [jcqta] RSTAQ is Under New Management


Debra Brydon Thu 15/03/2007 9:59 AM Re: [jcqta] Meeting Reminder Wednesday 21st March 4.00pm QCT meeting room

Jackie Mergard Thu 15/03/2007 11:14 AM [jcqta] Reminder - Response to Leigh Hobart by March 21

Leigh Hobart Thu 15/03/2007 8:19 AM Leigh Hobart Proforma

Stephen Mysliwy Thu 15/03/2007 7:02 AM [jcqta] FW: National standard approved for new teachers-The Australian


COCHRANE, Janet Tue 13/03/2007 9:33 PM RE: JCQTA Meeting

Lyn Tue 13/03/2007 6:41 PM JCQTA Meeting

COCHRANE, Janet Tue 13/03/2007 4:25 PM [jcqta] FW: The Australian- Teaching Framework 'won't lift standards'

Debra Brydon Tue 13/03/2007 12:26 PM Open this Week Only! Online Conference for Students

COCHRANE, Janet Tue 13/03/2007 8:18 AM [jcqta] FW: National standard approved for new teachers-The Australian

COCHRANE, Janet Mon 12/03/2007 8:30 PM RE: TJ Ryan Medal presentations - 14/3/07

COCHRANE, Janet Mon 12/03/2007 8:08 PM FW: TJ Ryan Medal presentations - 14/3/07

COCHRANE, Janet Mon 12/03/2007 7:58 AM [jcqta_board] FW: AJCPTA draft Response to the Prep of Teachers discussion paper


COCHRANE, Janet Mon 12/03/2007 7:35 AM [jcqta] FW: Study of Effective and Sustainable University/School Partnerships

Stephen Mysliwy Sun 11/03/2007 10:46 AM [jcqta] A site for sore ears


Lyn Tue 6/03/2007 8:59 AM [jcqta] Minutes of last meeting

Jackie Mergard Mon 5/03/2007 9:19 PM flier for dinner at Parliament House

Gail Rienstra Mon 5/03/2007 8:44 PM [jcqta] FW: NEW STANDARDS FOR QUEENSLAND TEACHERS

Jackie Mergard Mon 5/03/2007 4:21 PM [jcqta] FW: SENIOR STUDENTS TO BENEFIT FROM SUBJECT REVIEW


Gail Rienstra Mon 5/03/2007 3:22 PM RE: [jcqta] FW: Leadership in Focus: Invitation to school leaders

Jackie Mergard Mon 5/03/2007 2:00 PM [jcqta] FW: Leadership in Focus: Invitation to school leaders

Jim Buckley Mon 5/03/2007 1:50 PM Minutes of February Meeting of JCQTA

Lyris ListManager Mon 5/03/2007 12:56 PM jcqta subscription report
6. Correspondence Outwards - Nil
7. Treasurer’s Report
Joint Council of Qld Teachers’ Associations Inc

Treasurer’s Report to Committee Meeting 21 March 2007

Bank Statement balance 31/1/07 $69 400.02

Income
- Refund from ATO 15/2/07 $6.00
- Subs – QSITE; QAGTC; ETAQ $231.00
- Deposit of AJCPTA money $27 792.05

Total Income $27 929.07

Expenditure

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<th>Cheque No.</th>
<th>Description</th>
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<tr>
<td>5/2/07 - 530</td>
<td>L Allsop – reimb Web hosting payment</td>
<td>$123.50</td>
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<tr>
<td>5/2/07 - 532</td>
<td>Michelle Williams – Prep of Mentoring report</td>
<td>$1 320.00</td>
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Total Expenditure $1 443.50

Balance at Bank 21/3/07 $95 985.57

Less Outstanding cheques

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<td>23/10/06 - 528</td>
<td>Office of Fair Trading – Constitutional Changes</td>
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<tr>
<td>5/2/07 - 531</td>
<td>SOSEAQ – Values money</td>
<td>2 227.50</td>
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<tr>
<td>8/3/07 - 533</td>
<td>University of Qld – Nan Bahr</td>
<td>800.00</td>
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Total Outstanding cheques $3 041.40

Available balance 21 March 2007 $92 944.17

Term Deposit rates with Commonwealth Bank – 6 months over $50 000 = 6.45%

I paid QUT $800 for Nan Bahr in error so am pursuing to get reimbursement. This will involve a Bank search to verify to QUT that they banked the cheque – fee of $12.50 – QUT will also refund this fee because they can’t find where they allocated the deposit. When I have bank proof I will invoice them for refund of $800 plus $12.50.

Request approval to purchase an all in one printer/scanner to assist with record keeping and payment of accounts. Cost $300 plus ink cartridges. Lack of copying facility is an issue.

I use my own computer, printer and internet access but would appreciate have a copy facility for invoices. If I had copied the U of Q invoice to verify payment then I would have picked up on the error of paying QUT – also I needed to have a less cluttered brain at the time.

Request ratification of the above payments.

Move that this Treasurer’s report be accepted.

Lyn Allsop
JCQTA Treasurer

No outgoings since last report. Only activity is income from Teaching Australia Grant funds $27 792.05.
Balance at Bank of $92,744.17

Lyn has issued membership renewal invoices and forwarded to all member associations and set a 30 April deadline for payment of memberships. Lyn has been advised that the Post Compulsory Education Association is in the process of winding up and doesn’t have details for the Queensland Art Teachers’ Association. Kev Hooper at Kelvin Grove State College was a contact but if anyone can help with more information Lyn would be grateful.

A membership register was circulated for updating but new contacts should be sent to Lyn.

Tax Exemption - Lyn reported that the auditor last year investigated this for us and advised that we are not tax exempt and there is self assessment which Doug and Lyn went through and calculated JCQTA is not tax exempt because we do not meet the 3 criteria outlined by the ATO. The auditor investigated and reported to us JCQTA is not tax exempt so income earned by JCQTA over $416 year, excluding government grants and membership fees, is assessable, but we can deduct expenses associated with that portion of assessable income such as audit and tax return prep fees, so we could have income higher than $416 - maybe up to $1000 and pay no tax. Tax is 50% (unearned income is highly taxed).

Lyn reported that she needed a scanner/printer to help her operate more efficiently and requested that she be allowed to purchase one.

Motion: That a printer/scanner be purchased for Lyn’s use.

Moved Jim Buckley  Seconded Ann Manion  Carried

J. Mergard reported she had organised the redirection of the mail to Janet Cochrane at a cost of $396.00 for twelve months and requested reimbursement for this expense.

Motion that J. Mergard be reimbursed $396.00 for expenses.

Moved Lyn Allsop  Seconded Joy Schultz  Carried

The question of investing some JCQTA money in an interest bearing account was raised and was discussed and Lyn presented interest figures of 6.45 percent for six months and 6.34 percent for 3 months from the Commonwealth Bank.

It was moved that $50,000 be deposited in a 6 month account and $20,000 be deposited in a 3 month account. This takes organising because it requires two signatures.

Moved Lyn Allsop  Seconded Doug Cave  Carried

It was moved that the Treasurer’s report be received

Moved Lyn Allsop  Seconded Carolyn Brooks  Carried

8. Reports from Representations

6.1 AJCPTA - No Report
6.2 AGQTP - No Report
6.3 Teaching Australia Plan

In order to fulfil our obligations under this plan to receive funding we have to investigate the establishment of a journal for members to disseminate information about current issues.

Subsequent discussion indicated that we need to develop a clear idea of its purpose, the audience, potential content etc and ask associations to forward any ideas for content. Ann Manion volunteered to collect this information.

We are receiving $27,000 to spend on the promotion of National Teacher Standards and we can use $5000 to distribute the news or hold a half day forum which could explain standards and the new accreditation procedures.

The format of this could be from 2pm-6pm with dinner and with a panel of experts to debate the three types of standards.

This idea is to be further developed before the next meeting. Associations to contact Jackie Mergard with ideas.
9. Mentoring Project
Michelle reported that the budget was for 52 participants but there were actually 42 participants. Reports to DEST were sent on time but at the moment there is no financial report. More Brisbane-based people than regional mentors participated and JCQTA took a $5000 management fee but there could be around $20,000 in surplus funds. 26 participants handed in final reports which can be placed on the JCQTA website. There may be some reports missing due to some emails which were lost while Michelle was travelling.

Michelle will generate a generic article analysing the responses from participants which will include the nature of mentoring and impact on schools, associations and participants. Mentoring is powerful for those completing it and there could be specific projects such as mentoring new teachers (inside or outside school?); mentoring new HOD’s to jobs or for associations, improving teaching and learning, leading curriculum reform, pedagogy and managing people.

Michelle enquired if there is additional QTP funding and whether we can find out about this.

8. Values Project
Report from Joy Schultz (see Appendix 2). This was the second report to AJCPTA. Joy is keen to present Values presentations and sample learning programs at association conferences. Michelle will put all of those available on the JCQTA website.

The Sample Program has been designed for this, and presenters can use this along with the Values Education Kit that has been sent to all schools. If they wish to highlight Good Practice Examples from their KLA/subject area, they will need to contact Joy at the moment, until the examples appear on the AJCPTA website next term. Associations to email Jackie Mergard or Joy if interested in having a presentation.

9. General Business
   Report from Leigh Hobart on responses by Associations (see Appendix 3)

August Forum
There were some suggestions for content including:
- Australian Institute of Management (management of human resources)
- Leigh Hobart - an update on her project
- Mentoring
- Standards
- Position Statements - how to write them
- Web pages

Ann Manion and Susan Hearfield volunteered to organise the Forum

Conference calls
Lyn Allsop is investigating the cost of conference calls for members who need to use this for meetings and will report at the next meeting.

Suggestion that QCT be invited to give a presentation at the next meeting on the new Qld standards for teachers.

Meeting closed at 6.05pm

Next Meeting - Wednesday 18th April 2007 - 4.00 - 6.00pm.
Venue: Queensland College of Teachers 9th Floor, Sherwood House

Subsequent meeting dates:
- 16 May
- 20 June
- 18 July
- 19th September AGM - venue to be confirmed
- 17 October
- 21 November

Ongoing Actions
All Associations
- Discuss Leigh Hobart’s research proposal and respond by March 21
Janet Cochrane
- Follow up on partnership plans with Gary Francis.
MYSA
- Confirm venue for AGM
Jackie Mergard
- Organise JCQTA Banque
APPENDIX ONE

The oz-Teachernet has been working with and for teachers since 1995. It is a non-profit community service managed and maintained by academics at the Queensland University of Technology.

We believe it to be the longest running community of its kind in the world. Our professional discussion lists currently have a membership of around 1500 people, mostly in Australia, who are educators and education system leaders. Our online curriculum projects offer essential national and international networks to teachers and students. More recently, we have become involved in research partnerships and have been particularly effective in providing educators with the mechanism to conduct collaborative research.

As we enter our twelfth year of operation, we are launching a revamped website and new domain [http://www.oz-teachernet.edu.au]. It will be the portal to our new and existing projects and professional discussion lists, all of which are based on open source principles and software. The environment we have created remains secure despite its sitting outside of system firewalls, a feature which enables broader connections for those involved in our communities. The new site mirrors our commitment to work with educators, including pre-service teachers, and to increase community input into our activities.

The changes ahead...
1. the development of a broader management model
2. the continuing move from proprietary software to open source
3. a need to move to a sponsorship model
4. a need to move to a distributed management model
5. acting as a conduit between schools and organisations such as Universities.

What can JCQTA do...
1. promote awareness of oz-Teachers through JCQTA's ICT Gateway and your conferences, particularly as evidence of sustained academic innovation in this state
2. promote the role of oz-Teachers as a potential partner in online projects and funded research, particularly ASSISTM
3. consider sponsorship of oz-Teachers through one of the flexible sponsorship options we are developing. This might involve exclusive sponsorship of the whole community, or sponsorship of one of our short-term or ongoing online curriculum projects such as Book Raps
4. promote the opportunity for teachers to manage an online curriculum project as part of their own self-generated professional development. The advantage of working through oz-teachers is that, while remaining "safe," it is not bound by systemic firewalls or national boundaries.

For more information about the Oz-teacherNet, please contact:
  - Margaret Lloyd, m.lloyd@qut.edu.au, 07 3138 3326
  - Shaun Nykvist, s.nykvist@qut.edu.au
On behalf of the Joint Council of Queensland Teacher Associations (JCQTA), the SOSE Association of Queensland (SOSEAQ) held a second (follow-up) Values Education workshop in Brisbane in early November 2006.

Most of the thirteen attendees had participated in the first workshop held in May. As our original aim was to have two participants from each key learning area, we tried this time to vary the associations representing the broad KLAs of Technology and The Arts. For example, where previously we included the Home Economics representatives, this time we invited teachers from the Industrial Design association. Unfortunately, an Arts representative was unable to attend, but we are hopeful of receiving some work from them across their different modes of expression.

The two lessons learned from the previous workshop were about time and the need for explicitness:
(a) No matter how keen participants were to produce good practice example activities for their KLA, once they had left the workshop they found it difficult to fit any further writing into their busy lives - lives which already include voluntary work for their respective associations; and
(b) The writing of examples done during the workshop needed to be more closely aligned with the nominated value/s. In many cases, while a value obviously lay behind the planning for the activity, it was not made explicit for students.

We therefore changed the format for our second workshop on the basis of what had been learned:
(a) We had intended to invite representatives to a half-day focus group session to showcase the Values Education Kit resources and to discuss a professional learning workshop format that associations could use, based on those resources. Instead, we held a full-day workshop that was largely given over to providing time for participants to ‘polish’ the previously written activities and to write new ones.

Rosalie Shawcross, the Queensland Values Education project officer, briefly explained about the resources in the Kit and showed those parts of the DVD that relate to teaching and learning. Joy Schultz, from SOSEAQ, then handed out a prepared Sample Professional Learning Program for a 1 ½ hour workshop, which professional associations can adapt to their own PD needs. (See the attachment). Appendices consist of OHP masters that can be used to suggest strategies for teaching about, through and for values, and a format that can be used to help students to clarify their own and others’ values. The format would work best if students understand the relationship between beliefs, attitudes, values and actions.

(b) The remainder of the day following morning tea was devoted to writing as many activities as possible. Rosalie referred participants to a variety of resources she had brought along to give stimulus to ideas. Joy spoke to each KLA group in turn about the good practice example they began in the first workshop. Most of these simply required the addition of some explicit clarification questions for students.

By the end of the day, each KLA group or pair had produced at least two more good practice examples. There should be at least three examples per KLA available to go onto the AJCPTA website, after some final crafting, typing into a common format, checking back with authors and editing. This process should be completed by February 2007.

Without the provision of extended writing time for teachers it would have been very difficult to achieve the production of so many examples, and we feel justified in spending the funds in this way. However, we will not have sufficient funds remaining to run the planned cross-sectorial conference in May 2007.

We plan instead to run an information session at a JCQTA meeting. All associations have members from across all educational sectors, so we feel that the same purpose will be achieved. The session will take association representatives through the Sample Workshop, and then show them electronically the good practice examples available on the AJCPTA website.
Thanks to everyone who responded expressing their interest to be involved in the focus group regarding engaging primary teachers in profession learning. Unfortunately my laptop was stolen last week and a few of the emails were lost as a result. I have called on my memory but have lost a few details of some of the groups. Please look at the list below - if indicated would you please resend the form to me. If you are not on the list and have sent the proforma would you please resend.

If you did not register your interest but would still like to participate please feel free to contact me. Please remember we are after associations that both have a strong representation of primary teachers and those that are looking to increase primary teacher engagement. I have attached another proforma for your convenience.

- Trish Fox Queensland Music Teachers Association - I have your proforma
- Ann Manion Queensland Science Teachers Association - please resend
- Primary Art Network - Joy Pohlner - I have your proforma
- School Library Association of Queensland - please resend
- ACPHER - Caroline Brooks - I have your forwarded email
- Outdoor Educators Association - please resend
- ECTA - Toni - please resend
- BETA - I have your information as per Janet's email - still awaiting Exec approval
- MYSA - Susan I have information from your card and am assuming you are interested in participating

Please reply as soon as possible to allow me to organise where and when - hopefully next term.

Sorry for the inconvenience - I won't be recommending the stolen laptop experience to anyone!!!