

MINUTES OF MEETING OF JOINT COUNCIL OF TEACHER ASSOCIATIONS HELD AT QLD COLLEGE OF TEACHERS AT 4.00 PM 19th March 2008

Present:); Caroline Brooks (Vice-President (ACHPER); Jackie Mergard (Secretary); Jan Cavanagh (QAMT); Susan Hearfield (MYSA); Helen Little (RSTAQ); Joy Schulz (SOSEAQ); Dianne Hubbard (BEAQ);

Apologies; Beryl Exley (ALEA); Kay Schwede (GTAQ); Susan Kennedy Smith (STAQ); Janet Cochrane (President (QSITE); Lyn Allsop (Treasurer (QAGTC); Karen Bonnano (SLAQ); Jim Buckley (ETAQ); Ros Korkatzis (QHTA)

1. **Welcome and apologies**

2. **Presentation:** Lidia Dalton - Expert Events - Conference registration and management software.

Lidia demonstrated her software which will manage conference registration; workshop allocation etc. Cost is \$16.50 per registration for conferences of 250 or more.

Lidia can negotiate for other numbers but there is a minimum cap per event.

For further information or a demonstration Lidia can be contacted at 3848 2100 or lidia@expertevents.com.au

3. **Confirmation of minutes of last meeting held on Wednesday 20th February 2007**

Deletion of second teleconference List under apologies which included participants from November.

Moved Joy Schultz **Seconded** Caroline Brookes **Carried**

4. **Business arising -**

Action Items

Beryl Exley/Jackie Mergard	Progress Association Directory and confirm final method of distribution
Jackie Mergard	Collate dates for University preservice teacher events for 2008 Jackie to put on JCQTA website
Janet Cochrane	Forward an invitation to Gary Francis, AIQ and Catholic Education to discuss AGQTP funding and plans. To complete
Janet Cochrane	Write to Minister Welford and seek clarification on collaboration of PDLI, QCOT and JCQTA. To complete
Joy Schulz	Joy to confirm allocation of funding for April Forum with Pauline Tremblett. See response in Values Education Report
Jackie Mergard	Follow up Independent Teaching unions for a quote to distribute and report back on the most viable option of the previous 4 and then action - see report in General Business
Caroline Brooks	Re-present the final version of Strategic Plan at next meeting for ratification. Present at May meeting.
Janet Cochrane	To create a criteria or template to standardise responses on volunteer hours.
Susan Hearfield, Caroline Brooks Jackie Mergard, Joy Schulz	Organise April 19 th Forum See report in General Business
Janet Cochrane	To provide a list of state based criteria of End of Year Awards for comparison. Email sent to AJC list and awaiting response
Janet Cochrane	To compile the current list of JCQTA representations
Susan Hearfield	To organise speaker for March meeting. Completed
Lyn Allsop	To send out renewal packages Completed

**5. Correspondence Inward -
Incoming Mail:**

- Strategic Plan for QCT
- Invoice for teleconference
- Invitation to TJ Ryan Awards presentation

Emails -

kbonanno@bigpond.net.au	Wed 3/19/2008 1:51 PM	Apology for meeting today
Peter Lawler	Wed 3/19/2008 1:25 PM	schoolpedia
Jim Buckley	Wed 3/19/2008 9:58 AM	Apology
Jacqueline Mergard	Wed 3/19/2008 9:43 AM	[jcqta] FW: Invitation to write short article for 'Principal Matters'
Leigh Hobart	Wed 3/19/2008 8:49 AM	Invitation to write short article for 'Principal Matters'
Kim Walters Digital Preschool	Tue 3/18/2008 8:45 PM	RE: [jcqta] Meeting reminder and agenda for Wednesday
Desrae	Tue 3/18/2008 8:35 PM	Fw: [jcqta] Meeting reminder and agenda for Wednesday
Jacqueline Mergard	Tue 3/18/2008 4:48 PM	[jcqta] FW: Invitation to write short article for 'Principal Matters'
Debra Brydon	Tue 3/18/2008 4:25 PM	Invitation to write short article for 'Principal Matters'
Susan Kennedy-Smith	Tue 3/18/2008 12:39 PM	JCQTA
Kaye Schwede	Tue 3/18/2008 8:19 AM	RE: [jcqta] Meeting reminder and agenda for Wednesday
Lyn	Mon 3/17/2008 6:46 PM	Re: [jcqta] Meeting reminder and agenda for Wednesday
MYSA	Mon 3/17/2008 6:30 PM	RE: [jcqta] Meeting reminder and agenda for Wednesday
Lyn	Mon 3/17/2008 6:28 PM	Re: [jcqta] Meeting reminder and agenda for Wednesday
Lyn	Mon 3/17/2008 6:15 PM	Re: [jcqta] Meeting reminder and agenda for Wednesday
Ros Korkatzis	Mon 3/17/2008 8:57 AM	RE: [jcqta] Meeting reminder and agenda for Wednesday
Jacqueline Mergard	Mon 3/17/2008 8:40 AM	[jcqta] Meeting reminder and agenda for Wednesday
Jacqueline Mergard	Mon 3/17/2008 7:43 AM	
COCHRANE, Janet	Sun 3/16/2008 8:58 PM	FW: ACER Research Conference, 2008
COCHRANE, Janet	Sun 3/16/2008 8:04 PM	RE: agenda items
COCHRANE, Janet	Sun 3/16/2008 3:36 PM	RE: agenda items
COCHRANE, Janet	Fri 3/14/2008 6:31 PM	RE: Education Show proposal
Jacqueline Mergard	Fri 3/14/2008 4:25 PM	[jcqta] FW: Invitation to view first iNet educator online conference: 2008
interchange@onthenet.com.au	Fri 3/14/2008 10:15 AM	RE: Education Show proposal
Bruce Walters	Thu 3/13/2008 4:32 PM	FW: [jcqta] FW: minutes of last meeting
COCHRANE, Janet	Thu 3/13/2008 3:30 PM	RE: Education Show proposal
COCHRANE, Janet	Thu 3/13/2008 1:25 PM	[jcqta_board] FW: [AGQTP] FW: [Literacy] Special Announcement for Literacy Professionals
Caroline Brooks	Wed 3/12/2008 4:36 PM	Proposed program April forum
Lyn	Wed 3/12/2008 8:04 AM	Mail redirection
Lyn	Wed 3/12/2008 7:54 AM	Re: queries
Caroline Brooks	Tue 3/11/2008 8:54 PM	RE: april forum adjustments
Jacqueline Mergard	Tue 3/11/2008 10:35 AM	[jcqta] FW: messages from QAMT
Jacqueline Mergard	Tue 3/11/2008 10:31 AM	[jcqta] FW: The Le@rning Federation: invitation to professional associations
Jacqueline Mergard	Tue 3/11/2008 9:37 AM	[jcqta] FW: Student work invited for iNet online conference: 'Do you live in a global village?'
Caroline BROOKS	Tue 3/11/2008 7:57 AM	Re: April Forum
Janet Reynolds	Mon 3/10/2008 11:31 PM	HEIA(Q) membership fees of JCQTA
interchange@onthenet.com.au	Mon 3/10/2008 2:02 PM	Education Show proposal

Debra Brydon	Mon 3/10/2008 10:28 AM	Student work invited for iNet online conference: 'Do you live in a global village?'
COCHRANE, Janet	Fri 3/7/2008 3:41 PM	RE: [jcqta-exec] TJ Ryan Memorial Medal
COCHRANE, Janet	Fri 3/7/2008 3:40 PM	RE: queries
Kelly, Alex	Fri 3/7/2008 3:00 PM	The Le@rning Federation: invitation to professional associations
Bruce Walters	Tue 3/4/2008 4:31 PM	RE: [jcqta] FW: minutes of last meeting
Debra Brydon	Tue 3/4/2008 8:20 AM	Invitation to view first iNet educator online conference: 2008
COCHRANE, Janet	Mon 3/3/2008 9:54 AM	RE: SLAQ-IASL joint conference: seeking support
Lyris ListManager	Mon 3/3/2008 12:26 AM	jcqta subscription report
Ros Korkatzis	Sun 3/2/2008 9:38 AM	RE: [jcqta-exec] TJ Ryan Memorial Medal
COCHRANE, Janet	Sat 3/1/2008 10:41 PM	RE: SLAQ-IASL joint conference: seeking support
COCHRANE, Janet	Sat 3/1/2008 10:39 PM	[jcqta-exec] Website workshop
COCHRANE, Janet	Sat 3/1/2008 9:24 PM	RE: [jcqta-exec] TJ Ryan Memorial Medal
Jason Zagami	Sat 3/1/2008 9:21 PM	Re: [jcqta-exec] TJ Ryan Memorial Medal
Jacqueline Mergard	Sat 3/1/2008 9:18 PM	RE: [jcqta-exec] TJ Ryan Memorial Medal
lynallsop@optusnet.com.au	Sat 3/1/2008 9:11 PM	Re: [jcqta-exec] TJ Ryan Memorial Medal
COCHRANE, Janet	Sat 3/1/2008 9:07 PM	[jcqta-exec] TJ Ryan Memorial Medal
Jacqueline Mergard	Thu 2/28/2008 8:27 PM	[jcqta] FW: minutes of last meeting
Caroline Brooks	Thu 2/28/2008 7:24 PM	RE: april forum
COCHRANE, Janet	Thu 2/28/2008 6:31 PM	RE: minutes with your action list
Mary Rowland	Wed 2/27/2008 5:38 AM	JCQTA - STAQ representative
kbonanno@bigpond.net.au	Tue 2/26/2008 2:59 PM	SLAQ-IASL joint conference: seeking support
Debra Cunningham	Tue 2/26/2008 8:12 AM	RE: JCQTA Directory
Ann Manion	Mon 2/25/2008 11:36 AM	Hear Prof Quiggin on climate change
kbonanno@bigpond.net.au	Mon 2/25/2008 9:48 AM	[jcqta_board] School Australia 2020 Summits
Jacqueline Mergard	Mon 2/25/2008 9:04 AM	[jcqta] FW: 'Engaging Primary Teachers in Professional Learning through Communities of Practice' Focus Group Involvement
Jacqueline Mergard	Mon 2/25/2008 9:02 AM	[jcqta] FW: Invitation to ANTSEL Video Online Conference on School Leadership
Lyris ListManager	Mon 2/25/2008 12:26 AM	jcqta subscription report
Debra Brydon	Sun 2/24/2008 4:15 PM	Invitation to ANTSEL Video Online Conference on School Leadership
LEIGH HOBART	Sat 2/23/2008 4:58 PM	'Engaging Primary Teachers in Professional Learning through Communities of Practice' Focus Group Involvement
Douglas Cave	Fri 2/22/2008 5:49 PM	RE: [jcqta_board] JCQTA website - workshop
COCHRANE, Janet	Fri 2/22/2008 4:47 PM	[jcqta] FW: [AGQTP] FW: Bullying /Student Wellbeing Professional Learning event
Ann Manion	Fri 2/22/2008 8:41 AM	[jcqta] Hear Prof Quiggin on climate change
COCHRANE, Janet	Fri 2/22/2008 8:09 AM	[jcqta_board] FW: ACSSO Australian Education Digest Vol 2 No 3, 19 February 2008
COCHRANE, Janet	Thu 2/21/2008 7:08 PM	[jcqta_board] JCQTA website - workshop
Lyn	Thu 2/21/2008 10:34 AM	JCQTA directory
Jacqueline Mergard	Thu 2/21/2008 10:16 AM	[jcqta] FW: Educators invited to iNet online conferences 2008

**6. Correspondence Outwards -
Letter of support**

Moved that inward correspondence be accepted and outward correspondence endorsed.

Moved Janet Cochrane **Seconded** Caroline Brooks **Carried**

7. Treasurer's Report

Bank Balance 12/2/08					\$41 769.03
Income					
			12 March	Cheque from AJCPTA	26 730.00
					68 499.03
Expenditure					
Less Cheques presented since 12/2/08					
	12/3/08	567	Australia Post - PO Box rental		123.00
	12/3/08	568	Lyn Allsop - web meeting lunch \$23.40; travel to Coorparoo to collect paperwork \$12.00; Stamps \$50.00		85.40
	12/3/08	569	Australia Post - mail redirection - 6 months		206.00
	12/3/08	570	Lyn Allsop - air fare for Janet to attend AJCPTA meeting (to be refunded by AJCPTA)		628.53
	17/3/08	571	Ros Korkatzis - airfare to attend AJCPTA meeting		361.60
					1042.93
					1404.53
Balance available as at 17 March					\$66 051.57

Term Deposit - \$41 494.86 - matures 5 May 2008

All memberships are up for renewal.

30 membership renewals have been forwarded on 16/3/08 with no renewals received at this time.

The above payments presented for ratification and approval.

I move that this Treasurer's report be accepted.

Moved Lyn Allsop (Treasurer QAGTC) **Seconded** Susan Hearfield **Carried**

8. Reports from Representations

8.1 AJCPTA

No further meetings but a face to face meeting in Adelaide on 19 and 20th April with a teleconference prior to this. As Caroline will not be able to attend, Ros Korkatzis will fill the available spot.

8.2 AGQTP

Gary Francis is willing to meet JCQTA representatives re the DETA PD plan and could also include AISQ and Catholic Education. Janet Cochrane to forward an invitation to Gary Francis.

Karen Bonnano contacted QCOT re the introduction of a policy of charging for entries on the PD website. QCOT are awaiting on further direction from the Minister as to how PD will work and the role of the Professional Development and Learning Institute. Janet Cochrane to write to Minister Welford and seek clarification.

8.3 Other

Nil

9. Values Project

Joy to check with Pauline Tremlett re the account for the project so far as four associations holding workshops as part of their 2007 conferences may be eligible for a payment of \$500. Pauline has

indicated that up to \$3,500 is available for the cross sectoral forum in April 2008 and the final payment will be made after the report is submitted in May.

Joy advised that the following funding was available:

\$1500 to SOSEAQ for coordination of project

\$3500 allocated for Indigenous Education - money may be used to assist members to incorporate an Indigenous perspective into their conferences

\$1500 for final symposium in Adelaide

\$500 available for reports and newsletter article (Joy to undertake on behalf of SOSEAQ)

10. General Business

10.1 April Forum VOICE - Values; Organisations, Indigenous Curriculum and Education

The April Forum will include the Values cross sectoral conference and will also address the Indigenous Education focus of the JCQTA Teaching Australia Plan which aims to encourage and promote learning about Indigenous education. \$750 from our TA funding is allocated to this.

Joy suggested a \$200 honorarium for Noel Preston which was agreed.

As funding is available, the Forum will be free and 2 or more representatives from each association can attend.

Venue is Mt. Gravatt State High School. Caroline and Joy to finalise program and give to Jackie for circulation. RSVP to Jackie Mergard. Jackie Mergard to organise catering.

10.2 ACER Research Conference

ACER is offering Sponsorship and Exhibitor opportunities at the following event:
Touching the Future: Building skills for life and work 10-12 August 2008, Brisbane Convention & Exhibition Centre, Queensland
Discuss involvement at next meeting.

10.3 Education Expo

Organisers of the Education Show have made the following in-kind proposal - the following for your association and its members -

Place the JCQTA logo on The Education Show website with a link to your website
Include the logo on some of our publications and promotions.
Provide the opportunity to have promo materials for distribution at the event.

In return we would request the following from JCQTU -

The Education Show logo and link on your website

Regular email to all your members to promote The Education Show

Inclusion of our event details in newsletters that are distributed through all the member associations. We ask your support to promote the event through different avenues available to all your member associations and their members.

Discussions resolved that because it will be essentially an Education trade show and that JCQTA would not really benefit from this exposure (ie we can't recruit individuals as members) that we would not support this. Individual associations who may benefit could still choose to support it independently.

10.4 Directory Update

Printing

Quantity:	80,000	95,000	100,000
Price ex GST	\$27148.00 (\$29863)	\$31812.00 (\$34993)	\$33364.10 (\$36700)

Distribution Alternatives:

Jackie Mergard to follow up Independent Teaching unions for a quote to distribute with them as well.

QIEU advised they cannot insert the directory as their journal is usually only of newspaper size with 16 or 20 pages, so our insert would be of greater cost to mail out to their members and also would not meet the postal guidelines for their mail category.

Distribution options now are:

(1) Insertion into Education Views (only state system - would also need to send to Catholic Education and AISQ) Qty **58,000** for Ed Views. Estimated that would cost \$8,800 (including GST).

(2) Queensland Teachers Union

Not all teachers are automatically members of the QTU

Approximately 97% of teachers and principals are members of the QTU - with a distribution of approximately **42,000** to **44,000** going to primary, secondary, special school teachers, principals and TAFE members. Also have a number of associate (teachers in training) and retired teachers who receive the journal.

The journal would be the best way to distribute this to members as an insert.

It would be \$100 per thousand items including GST. (**\$4400**)

Obviously the option with the greater distribution is Education Views but then we still need a plan to distribute or to promote to the Catholic and Independent sector.

However we can revise our print estimates down to 65,000 from the initial 80,000 which gives us 7000 for distribution via any other means we find and will result in some cost savings which can be put toward the distribution costs.

The directory can be provided online with funded promotion to the Catholic and Independent Sector if we can find mechanisms to assist with this.

Jackie will supply a revised printing quote for 65,000 and resubmit total printing and distribution prices for ratification by committee.

10.5 International Library Conference

School Library Association of Queensland (SLAQ) expressed interest to the International Association of School Librarianship (IASL) in June 2007 to host a joint international conference in Brisbane, Queensland in September 2010. IASL have requested SLAQ submit a formal proposal to the IASL Board by 10 April 2008. SLAQ approached JCQTA for a letter of support for the proposal and Janet Cochrane undertook to supply a letter on behalf of JCQTA. This action was supported by the meeting.

10.6 Strategic Plan

Caroline to represent the final version at next meeting for ratification.

10.7 Teaching Australia Plan

This has been finalised and distributed.

There will be another request for data on volunteer hours at the end of May or June.

Janet Cochrane is to create a criteria or template to standardise responses for this.

An invitation to attend the launch of Teaching Charter was received and Jason Zagami is attending on behalf of Janet Cochrane.

10.8 August Forum

Bernard O'Shea Centre to be booked. Jackie Mergard to action this.

Evaluations from last year to be reviewed for inclusion in this year's forum. Susan Hearfield to track these down.

10.5 End of Year Awards

Janet Cochrane indicated that some other states have End of Year Awards. Janet is to provide a list of state based criteria for comparison so that further discussion can take place.

10.6 Terms of Representations

A list of representations and guidelines for representation is to be formalised for inclusion in the strategic plan as it will give us some guidance around where we should be seeking representation as well as how we might go about seeking representatives.

Janet Cochrane to compile the current list of representations.

10.7 Website workshop

Workshop was held but more training of executive members is required.

10.8 Guest speakers for 2008

Other Guest speakers to be suggested by members.

The Associations' presentation at the monthly JCQTA which has lapsed in the last few meetings will be re-instituted for the June meeting.

Meeting closed at 6.15pm

Next Meeting - Wednesday, 21st May 2008

Venue: Queensland College of Teachers Boardroom

Subsequent 2008 meeting dates: 18th June; 16th July; 23rd August (annual Forum); 17th September (AGM); 22nd October ; 19th November

Ongoing Actions

Beryl Exley/Jackie Mergard	Progress Association Directory and confirm final costs of distribution and printing
Jackie Mergard	Collate dates for University preservice teacher events for 2008 Jackie to put on JCQTA website
Janet Cochrane	Forward an invitation to Gary Francis, AIQ and Catholic Education to discuss AGQTP funding and plans.
Janet Cochrane	Write to Minister Welford and seek clarification on collaboration of PDLI, QCOT and JCQTA.
Caroline Brooks	Re-present the final version of Strategic Plan at next meeting for ratification.
Janet Cochrane	To create a criteria or template to standardise responses on volunteer hours.
Susan Hearfield, Caroline Brooks Jackie Mergard, Joy Schulz	Organise April 19 th Forum; circulate information and organise catering
Janet Cochrane	To provide a list of state based criteria of End of Year Awards for comparison
Janet Cochrane	To compile the current list of JCQTA representations
Jackie Mergard	Book Bernard O'Shea Centre for August Forum
Susan Hearfield	Review evaluations from 2007 Forum
All	Suggest guest speakers for 2008 meetings