MINUTES OF MEETING OF JOINT COUNCIL OF TEACHER ASSOCIATIONS HELD AT QLD COLLEGE OF TEACHERS AT 4.00 PM 19th March 2008

Present: Caroline Brooks (Vice-President (ACHPER)); Jackie Mergard (Secretary); Jan Cavanagh (QAMT); Susan Hearfield (MYSA); Helen Little (RSTAQ); Joy Schulz (SOSEAQ); Dianne Hubbard (BEAQ);

Apologies; Beryl Exley (ALEA); Kay Schwede (GTAQ); Susan Kennedy Smith (STAQ); Janet Cochrane (President (QSITE); Lyn Allsop (Treasurer (QAGTC); Karen Bonnano (SLAQ); Jim Buckley (ETAQ); Ros Korkatzis (QHTA)

1. Welcome and apologies

   Lidia demonstrated her software which will manage conference registration; workshop allocation etc. Cost is $16.50 per registration for conferences of 250 or more.
   Lidia can negotiate for other numbers but there is a minimum cap per event.
   For further information or a demonstration Lidia can be contacted at 3848 2100 or lidia@expertevents.com.au

3. Confirmation of minutes of last meeting held on Wednesday 20th February 2007
   Deletion of second teleconference List under apologies which included participants from November.
   Moved Joy Schultz         Seconded Caroline Brookes Carried

4. Business arising -

Action Items

Beryl Exley/Jackie Mergard Progress Association Directory and confirm final method of distribution

Jackie Mergard Collate dates for University preservice teacher events for 2008 Jackie to put on JCQTA website

Janet Cochrane Forward an invitation to Gary Francis, AIQ and Catholic Education to discuss AGQTP funding and plans. To complete

Janet Cochrane Write to Minister Welford and seek clarification on collaboration of PDLI, QCOT and JCQTA. To complete

Joy Schulz Joy to confirm allocation of funding for April Forum with Pauline Tremblett. See response in Values Education Report

Jackie Mergard Follow up Independent Teaching unions for a quote to distribute and report back on the most viable option of the previous 4 and then action - see report in General Business

Caroline Brooks Re-present the final version of Strategic Plan at next meeting for ratification. Present at May meeting.

Janet Cochrane To create a criteria or template to standardise responses on volunteer hours.

Susan Hearfield, Caroline Brooks Organise April 19th Forum See report in General Business

Jackie Mergard, Joy Schulz

Janet Cochrane To provide a list of state based criteria of End of Year Awards for comparison. Email sent to AJC list and awaiting response

Janet Cochrane To compile the current list of JCQTA representations

Susan Hearfield To organise speaker for March meeting. Completed

Lyn Allsop To send out renewal packages Completed
5. Correspondence Inward

- Strategic Plan for QCT
- Invoice for teleconference
- Invitation to TJ Ryan Awards presentation

**Emails**

- kbonanno@bigpond.net.au  
  Wed 3/19/2008 1:51 PM  
  Apology for meeting today

- Peter Lawler  
  Wed 3/19/2008 1:25 PM  
  schoolpedia

- Jim Buckley  
  Wed 3/19/2008 9:58 AM  
  Apology

- Jacqueline Mergard  
  Wed 3/19/2008 9:43 AM  
  [jcqta] FW: Invitation to write short article for 'Principal Matters'

- Leigh Hobart  
  Wed 3/19/2008 8:49 AM  
  Invitation to write short article for 'Principal Matters'

- Kim Walters Digital Preschool  
  Tue 3/18/2008 8:45 PM  
  RE: [jcqta] Meeting reminder and agenda for Wednesday

- Desrae  
  Tue 3/18/2008 8:35 PM  
  FW: [jcqta] Meeting reminder and agenda for Wednesday

- Jacqueline Mergard  
  Tue 3/18/2008 4:48 PM  
  [jcqta] FW: Invitation to write short article for 'Principal Matters'

- Debra Brydon  
  Tue 3/18/2008 4:25 PM  
  Invitation to write short article for 'Principal Matters'

- Susan Kennedy-Smith  
  Tue 3/18/2008 12:39 PM  
  JCQTA

- Kaye Schwede  
  Tue 3/18/2008 8:19 AM  
  RE: [jcqta] Meeting reminder and agenda for Wednesday

- Lyn  
  Mon 3/17/2008 6:46 PM  
  Re: [jcqta] Meeting reminder and agenda for Wednesday

- MYSA  
  Mon 3/17/2008 6:30 PM  
  RE: [jcqta] Meeting reminder and agenda for Wednesday

- Lyn  
  Mon 3/17/2008 6:28 PM  
  Re: [jcqta] Meeting reminder and agenda for Wednesday

- Lyn  
  Mon 3/17/2008 6:15 PM  
  Re: [jcqta] Meeting reminder and agenda for Wednesday

- Ros Korkatzis  
  Mon 3/17/2008 8:57 AM  
  RE: [jcqta] Meeting reminder and agenda for Wednesday

- Jacqueline Mergard  
  Mon 3/17/2008 8:40 AM  
  [jcqta] Meeting reminder and agenda for Wednesday

- Jacqueline Mergard  
  Mon 3/17/2008 7:43 AM  
  COCHRANE, Janet

- COCHRANE, Janet  
  Sun 3/16/2008 8:58 PM  
  FW: ACER Research Conference, 2008

- COCHRANE, Janet  
  Sun 3/16/2008 8:04 PM  
  RE: agenda items

- COCHRANE, Janet  
  Sun 3/16/2008 3:36 PM  
  RE: agenda items

- COCHRANE, Janet  
  Fri 3/14/2008 6:31 PM  
  RE: Education Show proposal

- Jacqueline Mergard  
  Fri 3/14/2008 4:25 PM  
  [jcqta] FW: Invitation to view first iNet educator online conference: 2008

- interchange@onthenet.com.au  
  Fri 3/14/2008 10:15 AM  
  RE: Education Show proposal

- Bruce Walters  
  Thu 3/13/2008 4:32 PM  
  FW: [jcqta] FW: minutes of last meeting

- COCHRANE, Janet  
  Thu 3/13/2008 3:30 PM  
  RE: Education Show proposal

- COCHRANE, Janet  
  Thu 3/13/2008 1:25 PM  
  [jcqta_board] FW: [AGQTP] FW: [Literacy] Special Announcement for Literacy Professionals

- Caroline Brooks  
  Wed 3/12/2008 4:36 PM  
  Proposed program April forum

- Lyn  
  Wed 3/12/2008 8:04 AM  
  Mail redirection

- Lyn  
  Wed 3/12/2008 7:54 AM  
  Re: queries

- Caroline Brooks  
  Tue 3/11/2008 8:54 PM  
  RE: april forum adjustments

- Jacqueline Mergard  
  Tue 3/11/2008 10:35 AM  
  [jcqta] FW: messages from QAMT

- Jacqueline Mergard  
  Tue 3/11/2008 10:31 AM  
  [jcqta] FW: The Le@rning Federation: invitation to professional associations

- Jacqueline Mergard  
  Tue 3/11/2008 9:37 AM  
  [jcqta] FW: Student work invited for iNet online conference: 'Do you live in a global village?'

- Caroline BROOKS  
  Tue 3/11/2008 7:57 AM  
  Re: April Forum

- Janet Reynolds  
  Mon 3/10/2008 11:31 PM  
  HEIA(Q) membership fees of JCQTA

- interchange@onthenet.com.au  
  Mon 3/10/2008 2:02 PM  
  Education Show proposal
<table>
<thead>
<tr>
<th>Name</th>
<th>Date/Time</th>
<th>Message</th>
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<tbody>
<tr>
<td>Debra Brydon</td>
<td>Mon 3/10/2008 10:28 AM</td>
<td>Student work invited for iNet online conference: 'Do you live in a global village?'</td>
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<tr>
<td>COCHRANE, Janet</td>
<td>Fri 3/7/2008 3:40 PM</td>
<td>RE: queries</td>
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<td>Kelly, Alex</td>
<td>Fri 3/7/2008 3:00 PM</td>
<td>The Le@rning Federation: invitation to professional associations</td>
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<td>Bruce Walters</td>
<td>Tue 3/4/2008 4:31 PM</td>
<td>Invitation to view first iNet educator online conference: 2008</td>
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<td>Debra Brydon</td>
<td>Tue 3/4/2008 8:20 AM</td>
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<td>Ros Korkatzis</td>
<td>Sun 3/2/2008 9:38 AM</td>
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<td>COCHRANE, Janet</td>
<td>Sat 3/1/2008 10:41 PM</td>
<td>RE: SLAQ-IASL joint conference: seeking support</td>
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<tr>
<td>Debra Cunningham</td>
<td>Tue 2/26/2008 8:12 AM</td>
<td>RE: JCQTA Directory</td>
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<tr>
<td><a href="mailto:kbonanno@bigpond.net.au">kbonanno@bigpond.net.au</a></td>
<td>Mon 2/25/2008 9:48 AM</td>
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<tr>
<td>Jacqueline Mergard</td>
<td>Mon 2/25/2008 9:04 AM</td>
<td>[jcqta] FW: ‘Engaging Primary Teachers in Professional Learning through Communities of Practice’ Focus Group Involvement</td>
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<td>Lyris ListManager</td>
<td>Mon 2/25/2008 12:26 AM</td>
<td>jcqta subscription report</td>
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<tr>
<td>Debra Brydon</td>
<td>Sun 2/24/2008 4:15 PM</td>
<td>Invitation to ANTSEL Video Online Conference on School Leadership</td>
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<td>LEIGH HOBART</td>
<td>Sat 2/23/2008 4:58 PM</td>
<td>‘Engaging Primary Teachers in Professional Learning through Communities of Practice’ Focus Group Involvement</td>
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<td>Douglas Cave</td>
<td>Fri 2/22/2008 5:49 PM</td>
<td>RE: [jcqta_board] JCQTA website - workshop</td>
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<td>COCHRANE, Janet</td>
<td>Fri 2/22/2008 4:47 PM</td>
<td>[jcqta] FW: [AGQTP] FW: Bullying /Student Wellbeing Professional Learning event</td>
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<td>Ann Manion</td>
<td>Fri 2/22/2008 8:41 AM</td>
<td>[jcqta] Hear Prof Quiggin on climate change</td>
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<td>COCHRANE, Janet</td>
<td>Thu 2/21/2008 7:08 PM</td>
<td>[jcqta_board] JCQTA website - workshop</td>
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<td>Lyn</td>
<td>Thu 2/21/2008 10:34 AM</td>
<td>JCQTA directory</td>
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</tbody>
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6. **Correspondence Outwards - Letter of support**

Moved that inward correspondence be accepted and outward correspondence endorsed.

**Moved** Janet Cochrane **Seconded** Caroline Brooks **Carried**

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<tr>
<th>7. <strong>Treasurer’s Report</strong></th>
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<td>Bank Balance 12/2/08</td>
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<td>Income</td>
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<tr>
<td>Expenditure</td>
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<tr>
<td>Less Cheques presented since 12/2/08</td>
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<td>12/3/08</td>
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<td>12/3/08</td>
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<td>12/3/08</td>
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<td>12/3/08</td>
</tr>
<tr>
<td>17/3/08</td>
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<tr>
<td>Balance available as at 17 March</td>
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</table>

Term Deposit - $41 494.86 - matures 5 May 2008

All memberships are up for renewal.
30 membership renewals have been forwarded on 16/3/08 with no renewals received at this time.

The above payments presented for ratification and approval.
I move that this Treasurer’s report be accepted.

**Moved** Lyn Allsop (Treasurer QAGTC) **Seconded** Susan Hearfield **Carried**

8. **Reports from Representations**

8.1 **AJCPTA**

No further meetings but a face to face meeting in Adelaide on 19 and 20th April with a teleconference prior to this. As Caroline will not be able to attend, Ros Korkatzis will fill the available spot.

8.2 **AGQTP**

Gary Francis is willing to meet JCQTA representatives re the DETA PD plan and could also include AISQ and Catholic Education. Janet Cochrane to forward an invitation to Gary Francis.

Karen Bonnano contacted QCOT re the introduction of a policy of charging for entries on the PD website, QCOT are awaiting on further direction from the Minister as to how PD will work and the role of the Professional Development and Learning Institute.
Janet Cochrane to write to Minister Welford and seek clarification.

8.3 **Other**

Nil

9. **Values Project**

Joy to check with Pauline Tremlett re the account for the project so far as four associations holding workshops as part of their 2007 conferences may be eligible for a payment of $500. Pauline has
indicated that up to $3,500 is available for the cross sectoral forum in April 2008 and the final payment will be made after the report is submitted in May.

Joy advised that the following funding was available:
- $1500 to SOSEAQ for coordination of project
- $3500 allocated for Indigenous Education - money may be used to assist members to incorporate an Indigenous perspective into their conferences
- $1500 for final symposium in Adelaide
- $500 available for reports and newsletter article (Joy to undertake on behalf of SOSEAQ)

10. General Business

10.1 April Forum VOICE - Values; Organisations, Indigenous Curriculum and Education

The April Forum will include the Values cross sectoral conference and will also address the Indigenous Education focus of the JCQTA Teaching Australia Plan which aims to encourage and promote learning about Indigenous education. $750 from our TA funding is allocated to this.

Joy suggested a $200 honorarium for Noel Preston which was agreed.

As funding is available, the Forum will be free and 2 or more representatives from each association can attend.

Venue is Mt. Gravatt State High School. Caroline and Joy to finalise program and give to Jackie for circulation. RSVP to Jackie Mergard. Jackie Mergard to organise catering.

10.2 ACER Research Conference

ACER is offering Sponsorship and Exhibitor opportunities at the following event:
Touching the Future: Building skills for life and work 10-12 August 2008, Brisbane Convention & Exhibition Centre, Queensland
Discuss involvement at next meeting.

10.3 Education Expo

Organisers of the Education Show have made the following in-kind proposal - the following for your association and its members -

Place the JCQTA logo on The Education Show website with a link to your website
Include the logo on some of our publications and promotions.
Provide the opportunity to have promo materials for distribution at the event.

In return we would request the following from JCQTU -
The Education Show logo and link on your website
Regular email to all your members to promote The Education Show
Inclusion of our event details in newsletters that are distributed through all the member associations. We ask your support to promote the event through different avenues available to all your member associations and their members.

Discussions resolved that because it will be essentially an Education trade show and that JCQTA would not really benefit from this exposure (ie we can’t recruit individuals as members) that we would not support this. Individual associations who may benefit could still choose to support it independently.

10.4 Directory Update

<table>
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<tr>
<th>Printing Quantity:</th>
<th>80,000</th>
<th>95,000</th>
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<tr>
<td>Price ex GST</td>
<td>$27148.00</td>
<td>$31812.00</td>
<td>$33364.10</td>
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<td></td>
<td>($29863)</td>
<td>($34993)</td>
<td>($36700)</td>
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</table>

Distribution Alternatives:

Jackie Mergard to follow up Independent Teaching unions for a quote to distribute with them as well.

QIEU advised they cannot insert the directory as their journal is usually only of newspaper size with 16 or 20 pages, so our insert would be of greater cost to mail out to their members and also would not meet the postal guidelines for their mail category.

Distribution options now are:
(1) **Insertion into Education Views** *(only state system - would also need to send to Catholic Education and AISQ)* Qty 58,000 for Ed Views. Estimated that would cost $8,800 (including GST).

(2) **Queensland Teachers Union**

Not all teachers are automatically members of the QTU. Approximately 97% of teachers and principals are members of the QTU - with a distribution of approximately 42,000 to 44,000 going to primary, secondary, special school teachers, principals and TAFE members. Also have a number of associate (teachers in training) and retired teachers who receive the journal. The journal would be the best way to distribute this to members as an insert. It would be $100 per thousand items including GST. ($4400)

 Obviously the option with the greater distribution is Education Views but then we still need a plan to distribute or to promote to the Catholic and Independent sector.

However we can revise our print estimates down to 65,000 from the initial 80,000 which gives us 7000 for distribution via any other means we find and will result in some cost savings which can be put toward the distribution costs.

The directory can be provided online with funded promotion to the Catholic and Independent Sector if we can find mechanisms to assist with this.

Jackie will supply a revised printing quote for 65,000 and resubmit total printing and distribution prices for ratification by committee.

10.5 **International Library Conference**

School Library Association of Queensland (SLAQ) expressed interest to the International Association of School Librarianship (IASL) in June 2007 to host a joint international conference in Brisbane, Queensland in September 2010. IASL have requested SLAQ submit a formal proposal to the IASL Board by 10 April 2008. SLAQ approached JCQTA for a letter of support for the proposal and Janet Cochrane undertook to supply a letter on behalf of JCQTA. This action was supported by the meeting.

10.6 **Strategic Plan**

Caroline to represent the final version at next meeting for ratification.

10.7 **Teaching Australia Plan**

This has been finalised and distributed.

There will be another request for data on volunteer hours at the end of May or June. Janet Cochrane is to create a criteria or template to standardise responses for this.

An invitation to attend the launch of Teaching Charter was received and Jason Zagami is attending on behalf of Janet Cochrane.

10.8 **August Forum**

Bernard O’Shea Centre to be booked. Jackie Mergard to action this.

Evaluations from last year to be reviewed for inclusion in this year’s forum. Susan Hearfield to track these down.

10.5 **End of Year Awards**

Janet Cochrane indicated that some other states have End of Year Awards. Janet is to provide a list of state based criteria for comparison so that further discussion can take place.

10.6 **Terms of Representations**

A list of representations and guidelines for representation is to be formalised for inclusion in the strategic plan as it will give us some guidance around where we should be seeking representation as well as how we might go about seeking representatives. Janet Cochrane to compile the current list of representations.

10.7 **Website workshop**

Workshop was held but more training of executive members is required.

10.8 **Guest speakers for 2008**

Other Guest speakers to be suggested by members.
The Associations’ presentation at the monthly JCQTA which has lapsed in the last few meetings will be re-instituted for the June meeting.

Meeting closed at 6.15pm

Next Meeting - Wednesday, 21st May 2008

Venue: Queensland College of Teachers Boardroom

Subsequent 2008 meeting dates: 18th June; 16th July; 23rd August (annual Forum); 17th September (AGM); 22nd October; 19th November

Ongoing Actions

**Beryl Exley/Jackie Mergard**
Progress Association Directory and confirm final costs of distribution and printing

**Jackie Mergard**
Collate dates for University preservice teacher events for 2008
Jackie to put on JCQTA website

**Janet Cochrane**
Forward an invitation to Gary Francis, AIQ and Catholic Education to discuss AGQTP funding and plans.

**Janet Cochrane**
Write to Minister Welford and seek clarification on collaboration of PDLI, QCOT and JCQTA.

**Caroline Brooks**
Re-present the final version of Strategic Plan at next meeting for ratification.

**Janet Cochrane**
To create a criteria or template to standardise responses on volunteer hours.

**Susan Hearfield, Caroline Brooks**
Organise April 19th Forum; circulate information and organise catering

**Jackie Mergard, Joy Schulz**
To provide a list of state based criteria of End of Year Awards for comparison

**Janet Cochrane**
To compile the current list of JCQTA representations

**Jackie Mergard**
Book Bernard O’Shea Centre for August Forum

**Susan Hearfield**
Review evaluations from 2007 Forum

**All**
Suggest guest speakers for 2008 meetings