

JCQTA Executive Meeting, 26th August, 1998

PRESENT: Paul Parkinson [STAQ], Ros Korkatzis [QHTA], Pam Dodds [RTAQ], Joan Jenkins [SLAQ], Genny Blades [OEAQ] Richard Smith [QSITE]

APOLOGIES: Toni Michael [ECTA], David Lergessner [GTAQ],

BUSINESS ARISING FROM THE PREVIOUS MINUTES: Investigate the e-mailing of the minutes; lots of people are not receiving the minutes

CORRESPONDENCE: IN

- . EdNA Project - faxes, e-mail, snail mail
- . AJCPTA - final DEETYA report
- . AJCPTA re audit of financial statements and copious other documents
- . JCSAV Newsletters
- . Documents re other states' activities
- . David Fraser from "Bite Education Network" , asking to be added to our mailing list
- . Fair Trading requiring Annual Return and incorporation fee

CORRESPONDENCE: OUT

- . e-mail connected with JCQTA /EdNA Project from Richard
- . JCQTA Project report
- . Audit Report

TREASURER'S REPORT:

- . balance of \$26,000;
- . 3 associations haven't banked their EdNA funding;
- . AJCPTA hasn't sent an invoice;
- . committed money from Project is sufficient to run two additional workshops, website maintenance, evaluation of project,
- . All funding has been committed, and the auditor is happy.
- . Balance - around \$4000 after EdNA and other commitments;

CONSORTIUM:

- . QCPCA rep - BTR and QTU looking at the possibility that ongoing PD will be required for ongoing registration
- . IT working party - need for webpages to be updated regularly, otherwise they won't fit requirements for BTR attention
- . Environmental scan - pro forma to be revised to allow member organisations to regularly update their PD priorities
- . ***Thanks to Pam for her continued representation***

GENERAL BUSINESS:

- . EdNA project - Richard reported on the state of play.
- . ***Thanks to Richard for all his efforts***
- . Put the brochure on the website, so that members can provide feedback ;
- . JCQTA brochure will carry the EdNA logo
- . Style of brochure - ***What does your association want ?*** - A3 folded to A4; A4 to A5; type of paper, glossiness, colour? Send your ideas to Richard.

AGM -

- . books have been audited; income and expenditure statement will be ready;
- . President's, Consortium, Financial reports, later to be published on the webpage; .. minutes of the previous AGM

Nomination forms - available with these minutes.

NEXT MEETING: 16th September, 3.30 pm, Floor 9, Education House