



**Joint Council of Queensland Teacher Associations**  
PO Box 15233 CITY EAST QLD 4002  
Contact: Secretary: Jackie Mergard  
URL: <http://www.jcqta.qld.edu.au/>

**MINUTES OF ANNUAL GENERAL MEETING OF JOINT COUNCIL OF TEACHER ASSOCIATIONS HELD AT BERNARD O'SHEA CONFERENCE CENTRE AT 12:45 PM ON 21<sup>ST</sup> AUGUST 2010**

**Present:** Caroline Brooks (Vice-President (ACHPER)); Jackie Mergard (Secretary); Joy Schultz (SOSEAQ); Elizabeth Kreisch (SOSEAQ); Susan Hearfield (MYSA); Kim Walters (ECTA); Lois Cutmore (MLTAQ); Sherryl Saunders (MLTAQ); Doug Cave (QETA); Jim Buckley (ETAQ); Helen Little (LSTAQ); Ros Korkatzis (QHTA); Peta Jackson (STAQ)

**Apologies:** Jan Cavanagh (QAMT); Janet Cochrane (QSITE); Beryl Exley (ALEA); Dianne Hubbard (BEAQ); Lyn Allsop (Treasurer (QAGTC); Norm Hart (QASSP); Darlene Hill (SLAQ); Susan Kennedy Smith (STAQ); Amanda Wicks (BETA); Russell SAMerdon (GTAQ); Garry Collins (ETAQ); Sandra Kenman (QHTA)

**1. Welcome and apologies**

**2. Confirmation of minutes of last meeting held on Wednesday . 16<sup>TH</sup> SEPTEMBER 2009**

The minutes of 2008 AGM were accepted as a true and correct record

**Moved** Helen Little **Seconded** Joy Schultz **Carried**

**2. Business arising - Nil**

**3. Correspondence Inward**

Nominations for executive positions

**4. Correspondence Outwards - Nil**

**5. President's Report (Appendix 1)**

Caroline Brooks moved that her President's Report for 2010 be accepted.

**Seconded** Sherryl Saunders **Carried**

**6. Treasurer's report (Appendix 2)**

Caroline Brooke moved that Treasurer's report and audit be received.

**Seconded** Ros Korkatzis **Carried**

**Appointment of auditor**

Barr Group Pty Ltd of Upper Mt. Gravatt were re appointed as auditors for 2010/2011 year.

**Moved** Caroline Brooks **Seconded** Jackie Mergard **Carried**

**7. Election of Management Committee:**

|                |                     |  |
|----------------|---------------------|--|
| President      | Caroline Brooks     | nominated Susan Hearfield seconded Sherryl Saunders  |
| Vice-President | Sherryl Saunders    | nominated Ros Korkatzis, seconded Caroline Brooks    |
| Treasurer      | Lyn Allsop          | nominated Caroline Brooks, seconded Jackie Mergard   |
| Secretary      | Jackie Mergard      | nominated Susan Hearfield , seconded Caroline Brooks |
| Member 1       | Janet Cochrane      | nominated Jackie Mergard, seconded Susan Hearfield   |
| Member 2       | Ros Korkatzis       | life member  |
| Member 3       | Susan Kennedy Smith | nominated Caroline Brooks, seconded by Kim Walters   |
| Member 4       | Vacant              |  |

**GENERAL BUSINESS:**

General discussion on need for support for associations from Qld Education Minister

**Meeting closed at 1.05 pm**

**Next Meeting - AGM - August Forum Saturday August 2011**



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### Appendix 1 President's Report 2010

#### 2010 President's Report

I find it significant that I present this report on the day that Australians decide who will represent them at a federal level. The role of president in the JCQTA is one of representation; advocating and supporting professional teacher associations to educational authorities and the wider community. I also find it significant that, in the lead up to the election, the term *professional* was not used in reference to teachers but to bankers, accountants and engineers who are the target bait to be lured into teaching and placed in front of students after an eight week preparation. Teacher associations have a role to play in educating those in power about professionalism and how teachers demonstrate it daily.

Just as governments should acknowledge the work done by their predecessors regardless of political persuasion I would like to acknowledge the initiatives and outcomes of Janet Cochrane, the previous president. Janet and the then executive held the first JCQTA Presidents Dinner in 2009 which gave direction to the association on priorities and developments.

#### 2010 Presidents Dinner

This year another Presidents Dinner was held with presentations on the National Partnerships. Nicole Panting from DEEWR kindly agreed to make the trip from Canberra and spoke about the national perspective and federal priorities. To put these priorities in a Queensland perspective Theresa Sheehan, Leigh Schelks and Gary Francis detailed how implementation is occurring here. The feedback from the dinner was very positive and the Presidents Dinner has become a JCQTA calendar fixture.

#### JCQTA Flyer

To raise awareness of Teacher Associations and the importance of membership a flyer was produced and distributed to the 2000 delegates at the QSA *Shared Vision Conference*. The flyer gives information on the JCQTA and has the name and contact details of member associations. It was also distributed at a stand at the Griffith University Futures day. Thanks to Darlene Hill, Jackie Mergard and Lyn Allsop for their work on this project. Flyers are available to associations for distribution at their events.

#### Representation

JCQTA representatives continue to have input into National Curriculum and Professional Standards issues. As a representative of the council I attended pre and post MCEEDYA meetings which give information and feedback to the Queensland Education Minister. With Ros Korkatzis I attended a meeting with OECD representatives on the issues of assessment and evaluation. Both Ros and I found this meeting informative and interesting particularly the discussion about NAPLAN and school-based assessment. In the area of Queensland education MYSA, ECTA and QASSP made submissions to the *Flying Start Green Paper*.

#### APTA

As a member of APTA (Australian Professional Teachers Association) the JCQTA has been given the opportunity to give feedback on the *Draft National Professional Teaching Standards*. In my role as president I also gave feedback on the Standards as part of the QCT response. The JCQTA nominated Ros Korkatzis for the *Dorothy Hodinott Medal*, a prestigious APTA award for services to teaching associations. ECTA and BEAQ nominated members for APTA awards for meritorious contribution to the profession. I will be attending the APTA Professional Learning Conference 2010 in September and urge other members to consider attending. As JCQTA President and ACHPER QLD Vice President I will be attending the 2010 ACEL Conference and conducting a workshop. In 2009 Janet Cochrane and I attended the ACEL Conference in Darwin and found it a stimulating and enriching experience.

#### JCTA Forum

The JCQTA forum continues to provide quality professional development to members. Last year Joy Schultz convened the forum on the theme of *Values in Practice*. It was well attended and the feedback on the presentations was very positive. I hope attendees find this year's forum equally valuable.



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Caroline Brooks August 2010

Appendix 2 Treasurer's Report and Audit

## **Joint Council of Qld Teachers Associations Inc**

### **Financial Statements For the year ended 30 June 2010**

|                 |
|-----------------|
| <b>CONTENTS</b> |
|-----------------|

**Profit and Loss Statement**

**Balance Sheet**

**Notes to the accounts**

**Independent Audit Report**



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**JOINT COUNCIL OF QLD TEACHERS' ASSNS INC**  
**ABN 64 140 648 474**

**PROFIT AND LOSS STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2010**

|                          | 2010        | 2009         |
|--------------------------|-------------|--------------|
| <i>Income</i>            |             |              |
| Subscriptions            | \$3,082.73  | \$2,280.00   |
| AJCPTA                   | \$0.00      | \$231.43     |
| Projects                 | \$5,063.11  | \$8,409.10   |
| Bank Interest            | \$951.43    | \$2,835.43   |
|                          | <hr/>       | <hr/>        |
| <i>Total Income</i>      | \$9,097.27  | \$13,755.96  |
| <i>Expenses</i>          |             |              |
| AJCPTA                   | \$0.00      | \$1,043.34   |
| Projects                 | \$9,840.22  | \$43,763.80  |
| Prof Development         | \$1,114.40  | \$3,964.34   |
| Meetings                 |             |              |
| - Forum                  | \$2,383.64  | \$2,252.53   |
| - Committee              | \$436.69    | \$1,157.27   |
| Office Expenses          |             |              |
| - Office of Fair Trading | \$41.00     | \$38.10      |
| - Post Office Box        | \$124.55    | \$478.18     |
| - Administration         | \$525.91    | \$429.21     |
| - Insurance              | \$725.35    | \$1,429.56   |
| - Website                | \$112.27    | \$212.27     |
| - Audit                  | \$450.00    | \$440.00     |
|                          | <hr/>       | <hr/>        |
| <i>Total Expenses</i>    | \$15,754.03 | \$55,208.60  |
|                          | <hr/>       | <hr/>        |
| <i>Net Profit/(Loss)</i> | -\$6,656.76 | -\$41,452.64 |



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**ABN 64 140 648 474**

**BALANCE SHEET**  
**AS AT 30 JUNE 2010**

|                          | 2010                      | 2009                      |
|--------------------------|---------------------------|---------------------------|
| <i>Assets</i>            |                           |                           |
| General Cheque Account   | \$14,103.53               | \$21,803.10               |
| Term Deposit             | \$46,912.41               | \$45,966.82               |
| Trade Debtors            | <u>\$385.00</u>           | <u>\$385.00</u>           |
| <b>Total Assets</b>      | <b>\$61,400.94</b>        | <b>\$68,154.92</b>        |
| <i>Liabilities</i>       |                           |                           |
| GST Liabilities          | <u>\$511.50</u>           | <u>\$608.72</u>           |
| <b>Total Liabilities</b> | <b>\$511.50</b>           | <b>\$608.72</b>           |
| <b>Net Assets</b>        | <b><u>\$60,889.44</u></b> | <b><u>\$67,546.20</u></b> |
| <i>Equity</i>            |                           |                           |
| Retained Earnings        | \$67,546.20               | \$108,998.84              |
| Current Earnings         | <u>-\$6,656.76</u>        | <u>-\$41,452.64</u>       |
| <b>Total Equity</b>      | <b><u>\$60,889.44</u></b> | <b><u>\$67,546.20</u></b> |

**Institute of Public Administration Australia Inc.**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2010**

**Note 1: Statement of Significant Accounting Policies**

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act. The committee has determined that the association is not a reporting entity.

The report has been prepared in accordance with the requirements of the Associations Incorporation Act and the following Australian Accounting Standards:

|            |                                     |
|------------|-------------------------------------|
| AASB 112:  | Income Taxes                        |
| AASB 1031: | Materiality                         |
| AASB 110:  | Events after the Balance Sheet Date |
| AASB 117:  | Leases                              |

No other Australian Accounting Standards or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values, or except where specifically stated, current valuations of non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report:

**(a) Income Tax**

The association adopts the liability method of tax effect accounting whereby the income tax expense shown in the income and expenditure statement is based on the operating profit before income tax adjusted for any permanent differences.

Non member's income of the association is only assessable for tax as members income is excluded under the principal of mutuality.

**(b) Fixed Assets**

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use. Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

**(c) Leases**

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the entity, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed



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**For the year ended 30 June 2010**

residual values. Lease payments are allocated between the reduction of the lease liability and the interest expense for that period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful or over the term of the lease.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the period in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight-line basis over the life of the lease term.



#### COMPLIANCE SERVICES

Audit  
Taxation  
Accounting  
Business Activity Statements  
Instalment Activity Statements  
Registration & Administration of  
Companies & Business Names

#### MANAGEMENT SERVICES

Business Planning  
Budget/ Cash Flows  
Computer Accounting Solutions  
People Strategies and Systems  
Superannuation Administration

ABN 45 078 557 472

H O W T O B U I L D A B E T T E R B U S I N E S S

### INDEPENDENT AUDIT REPORT

To the members of JOINT COUNCIL OF QLD TEACHERS ASSOCIATIONS INC.

#### Audit Scope

We have audited the financial report of JOINT COUNCIL OF QLD TEACHERS ASSOCIATIONS INC for the financial year ended 30 June 2010. JOINT COUNCIL OF QLD TEACHERS ASSOCIATIONS INC committee members are responsible for the preparation of the accounts and the information they contain. We have conducted an independent audit of these accounts in order to express an opinion on them to the members.

The financial statements have been prepared for the purpose of fulfilling the requirements of the Associations Incorporations Act. We disclaim any assumption of responsibility for any reliance on this report or on the financial statements to which it relates to any person other than the members or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report.

The audit opinion expressed in this report has been formed on the above basis.

#### Qualification

Income is derived from fundraising activities and donations. As in the case of similar organisations, it was impracticable to extend our examination of income derived from these areas beyond that information which is recorded in the books of accounts.

#### Qualified Audit Opinion

In our opinion, subject to the matters mentioned above, the financial statements present fairly the financial position of JOINT COUNCIL OF QLD TEACHERS ASSOCIATIONS INC. as at 30 June 2010 and the results of its operations for the year then ended in accordance with applicable Accounting Standards and the provisions of the Associations Incorporation Act 1981.



Graeme Shepherd  
Registered Company Auditor No. 15264  
16 July 2010





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